

1 The Florida Board of Clinical Laboratory Personnel held a Committee meeting on Friday, April 21,
2 2017, commencing at 9:02 a.m. This meeting was held at the Department of Health, 4042 Bald Cypress
3 Way, Tallahassee, Florida, at meet me number (888) 670-3525, participant code 7342425515, to which
4 all persons were invited to attend. Participants in this public meeting should be aware that these
5 proceedings are being recorded and that an audio file of the meeting will be posted to the board's
6 website.

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8 **AGENDA**
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11 **I. CALL TO ORDER (Roll Call):**
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13 Roll was called by Gail Curry.
14

15 **BOARD COMMITTEE MEMBERS PRESENT:**

16 Carleen P. Van Siclen, MS, MLS (ASCP), Chair
17 Yvette McCarter, Ph.D.
18

19 **BOARD STAFF PRESENT:**

20 Dr. Anthony Spivey, D.B.A., Executive Director
21 Gail Curry, Program Operations Administrator
22 Brandi May, Supervisor
23 Kelly Woodard, Regulatory Specialist II
24 Nicole Wiley, Regulatory Specialist II
25 Alisha Mughal, Regulatory Specialist II
26

27 **BOARD COUNSEL:**

28 Deborah Loucks, Assistant Attorney General
29 Office of Attorney General
30

31 **COURT REPORTER:**

32 For the Record
33 (850) 222-5491
34

35 *Please note the minutes reflect the actual order agenda items were discussed and may differ from*
36 *the agenda outline. AUDIO from this meeting can be found online: <http://floridasclinicallabs.gov/>*
37

38 Dr. Spivey turned the meeting over to Board Chair, Carleen Van Siclen.
39

40 Ms. Van Siclen gave a description of the history.

41 At the August 2016 meeting the Board identified the need for an audit or inspection of the Florida
42 approved training programs. On the October 11, 2016 meeting it was not added to the agenda. On
43 December 2, 2016 meeting the Board discussed the possibility of inspecting the Florida approved
44 Clinical Laboratory training programs. The program committee chairman at that time agreed that
45 the board office was asked to bring the information to the next board meeting. On March 10, 2017
46 meeting the Board did discuss the difference between NAACLS, National Accrediting Agency for
47 Clinical Laboratory Science (NAACLS), approved and Florida approved Board training programs.
48 The Board decided to hold a separate meeting to invite other training program directors and other
49 Board members. Ms. Van Siclen asked for other participants on the call to identify themselves.
50

1 **PRESENT ON THE CALL:**

2 Dr. Montoya, Board Member

3 Marilyn Barber, Program Director, Indian River State College, MLT Program

4 Dawn Tripolino, Program Director, Bayfront Health, St. Petersburg

5
6 **II. REVIEW OF TRAINING RULES:**

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8 Ms. Van Siclen asked to hear from other program directors in regards to their concerns about the
9 auditing or inspections of the training programs in Florida if they are not NAACLS approved. “Do
10 you think there should be an accountability be the Board for the Florida approved programs in the
11 State of Florida?”

12
13 Dawn Tripolino stated that she is actively involved with NAACLS and does site visits and is
14 on a review committee for them. She doesn’t have any concerns but does believe there needs to
15 be accountability. She does have a concern with the statute that was written, it is out of
16 alignment with NAACLS. She would like to see it brought into alignment with NAACLS.

17
18 Ms. Van Siclen asked, “Does your program use ASCLS Body of Knowledge to develop
19 curriculum?”

20
21 Ms. Tripolino responded positively to this question. They also use other resources to make
22 sure they are covering all necessary requirements for the state and NAACLS.

23
24 Marilyn Barber also answered yes to the same question. Ms. Barber does have some concerns
25 over programs that do not have some type of national accreditation because there is not a
26 complaint mechanism to have a student or public person make a complaint.

27
28 Dr. McCarter wanted to know for the NAACLS accredited programs are they subject to site
29 Visits regularly.

30
31 Ms. Barber did answer “yes,” they have an ongoing process to show outcome measures for the
32 past 3 years and there is a benchmark that NAACLS has given them. They have to meet that
33 benchmark if they don’t meet it then they have to send in other material about curriculum. This
34 also includes how they performed on their last visit.

35
36 Ms. Tripolino answered the same way with the addition of a top performing program can get up
37 to a 10-year accreditation time. This would raise some concern for the program that have no
38 complaint system in place.

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40 a. Initial and Renewal Application

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42 b. 64B3-3.001: General Requirements of Clinical Laboratory Personnel Training Programs

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44 Going forward should all programs be NAACLS approved? Ms. Loucks pointed out that
45 483.811 F.S., that talks about the development of Clinical Laboratory programs, the
46 language would not allow delegation of all programs solely to the national accrediting
47 bodies. What the Board can do is structure the rule to allow inspections of all programs
48 and mirror NAACLS requirements so that all programs that are not NAACLS approved
49 would have to meet the same requirements as NAACLS. This would allow the
50 department to go in and do inspections, using an approved form, and if the program
51 failed the inspection then a complaint would be opened. The Board does have the

1 authority to rescind the approval of the program.
2

3 The department would have to have their own Self Study Document but it could be
4 mirrored after the NAACLS study document of any other document that has the material
5 you would need to be relevant. The Self Study Document could be verified by using
6 form DH 1261.
7

8 Ms. McCarter wants to know if there can be specific times for inspections? Ms. Loucks
9 answered “yes,” it could be set up that way in the rule.
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11 There would be cost increase due to the fact that you would now be using department
12 inspectors. It would have to be included in the rule.
13

14 Ms. Van Siclen asked can the training program committee review the training programs
15 report? Ms. Loucks answer was “yes,” the committee can review and bring them to the
16 Board meetings for approval.
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18 Ms. Van Siclen would change language in 64B3-3.001(5)(h) to reflect certificate instead
19 of report.
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22 c. 64B3-3.002: Personnel of Clinical Laboratory Personnel Training Programs
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25 d. 64B3-3.003: Curriculum Requirements for Clinical Laboratory Personnel Training
26 Programs
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28 64B3-3.003(2) Talks about programs not accredited by the National Accrediting
29 Agency for Clinical Laboratory Science (NAACLS), the Council in Accreditation of
30 Allied Health Education (CAAHEP), or the Accrediting Bureau of Health Education
31 Schools (ABHES) they must adopt the curriculum frameworks set forth by the Florida
32 Department of Education. Is this sufficient or should this be based on the ASCLS Body
33 of Knowledge or Florida Commission of Independent Education? Does it have to be a
34 Florida reference to be put in the board rule? Ms. Loucks advised the committee that as
35 long as they have the ability to get a copy of whatever those standards are and have
36 them available to the Department of State for them to look at that is what the issue is. If
37 there is copyright issues, then you would have to deal with that.
38

39 Ms. Van Siclen talked about the history of how the list in 64B3-3.003(10) came about.
40 This list doesn't involve educational requirements. This would show the difference
41 between MLT's from MT's or the Technologists. Can some of this language be changed
42 include the ASCLS Body of Knowledge? This would eliminate most of the language in
43 (10) and (11). Ms. Loucks stated that this could be done as long as the documents used
44 were available for review.
45

46 **ACTION ITEMS:**
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48 *Hold a Rules Workshop with full Board to see how to proceed to rewrite the rules.

49 *At that meeting there should be a Pharmacy inspection form for review.

50 *The board staff will provide a copy of Self Study Document form. This is form number
51 DH1261.

1 *Revising the initial and renewal instruction checklist. Keeping page 2 if the program is
2 NAACLS or CAAHEP approved and revising or a new form if the program isn't
3 NAACLS or CAAHEP approved. Ms. Loucks suggested 2 separate forms, one for
4 initial application and one for renewal.

5 *Set up a Rules Committee meeting before the next Full Board Meeting. Ms. Loucks
6 asked if Dr. Spivey could try to get a face to face meeting.
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9 e. Training Program

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11 **III. ADJOURNMENT**

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13 Ms. Van Siclen adjourned the meeting at 10:18.
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