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**DEPARTMENT OF HEALTH  
MEDICAL QUALITY ASSURANCE  
BOARD OF CLINICAL LABORATORY PERSONNEL**

**MINUTES  
GENERAL BUSINESS MEETING  
Meet Me Number (888) 808-6959**

**March 27, 2012**

Agenda items are subject to being taken up at anytime during the meeting. Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the board's website.

**CALL TO ORDER:**

Ms. Brenda Van Der Heyden, Chair, called the meeting to order on Tuesday, March 27, beginning at 9:04 a.m. Those present for all or part of the meeting included the following:

**MEMBERS PRESENT:**

Brenda Van Der Heyden, Chair  
Judy Norcia, Vice-Chair  
Roger Bertholf, Ph.D.  
Michele Morgan

**MEMBER NOT PRESENT:**

Nilia Madan (excused)

**STAFF PRESENT:**

Bruce Deterding, Executive Director  
Sharon Guilford, Program Operations Administrator  
Jose Montalvan, Regulatory Supervisor  
Jutika Maharaj, Regulatory Specialist II  
Kenneth Smith, Regulatory Specialist II  
Danielle Runtschke, Regulatory Specialist II

**BOARD COUNSEL:**

Deborah Loucks, Assistant Attorney General  
Office of Attorney General

**DISCUSSION and ACTION OF CLINICAL LABORATORY TRAINEES AT  
COMMUNITY TECHNICAL AND ADULT EDUCATION (CTAE) MEDICAL  
LABORATORY TECHNICIAN PROGRAM**

CTAE program Director Deborah Jenkins, Coordinator Gail McPadden and Instructor Beth Jones were present at the board meeting.

Ms. Guilford provided an update of her discussions with the CTAE program staff.

1 Discussion ensued between the board and the CTAE program staff. Mr. Deterding asked the  
2 CTAE program staff if they had collected trainee licensure fees from their program applicants and  
3 the board was told that the program did collect these fees from all students. It was not clear to the  
4 CTAE program staff how many years they had failed to remit these fees, applications or trainee  
5 rosters to the board, but it had been at least since 2007 and possibly 2006.

6  
7 Board members asked Ms. Loucks to instruct them as to what options they had with regard to the  
8 CTAE training program.

9  
10 Ms. Loucks stated that the board may issue an Order to Show Cause why the program should not  
11 lose board approval. In its response to the Order to Show Cause, the program could address the  
12 reasons it felt the program needed to be retained.

13  
14 Ms. Norcia asked the program to send copies of the trainee applications to the state for the  
15 board's records, accompanied by any funds the trainees had submitted to CTAE to pay for trainee  
16 applications to the Board.

17  
18 **Ms. Morgan moved to issue an order to Community Technical and Adult Education**  
19 **Medical Laboratory Program to show cause why they should not lose the board approval**  
20 **for their training program. The motion was seconded and carried 4/0.**

21  
22 **Dr. Bertholf moved to authorize the staff to accept the trainee applications and fees from**  
23 **Community Technical and Adult Education Medical Laboratory Program for licensure**  
24 **review, for the retrospective period of January 2007 through February 2012. The motion**  
25 **was seconded and carried 4/0.**

26  
27 **APPLICANTS PRESENTED FOR BOARD REVIEW:**

28  
29 **Appearance Required:**

30  
31 **Technicians:**  
32 **Eliazar E. DeLeon**

33  
34 Mr. DeLeon was present.

35  
36 **Dr. Bertholf moved to approve the application contingent upon receipt of a trainee**  
37 **application and appropriate fees. The motion was seconded and carried 4/0.**

38  
39 **Jessica Holloway**

40  
41 Ms. Holloway was not present.

42  
43 The board waived the applicant's appearance.

44  
45 **Ms. Van Der Heyden moved to approve the application contingent upon receipt of a trainee**  
46 **application and appropriate fees. The motion was seconded and carried 4/0.**

47  
48 **Breighannon Mitzkovitz**

49  
50 Ms. Mitzkovitz was present.

1 **Dr. Bertholf moved to approve the application contingent upon receipt of a trainee**  
2 **application and appropriate fees. The motion was seconded and carried 4/0.**

3  
4 **Jeffrey Johnson**

5  
6 Mr. Johnson was present and addressed the board.

7  
8 Ms. Van Der Heyden provided an overview of the applicant's application, stating she had  
9 concerns about the employment verification from Express Care of Bellevue.

10  
11 **Dr. Bertholf moved to approve the application contingent upon receipt of a trainee**  
12 **application and appropriate fees. The motion was seconded and carried 4/0.**

13  
14 **Technologists:**

15  
16 **Jeffrey Kelley**

17  
18 Mr. Kelley was present.

19  
20 Ms. Van Der Heyden provided an overview of the applicant's application, stating she had  
21 concerns about the applicant's experience.

22  
23 Discussion ensued.

24  
25 Ms. Van Der Heyden stated that Mr. Kelley did not qualify for the technologist application;  
26 therefore, he would be allowed to withdraw his application if he chose to do so.

27  
28 Mr. Kelley withdrew his application.

29  
30 **Ms. Van Der Heyden moved to accept Mr. Kelley's request to withdraw his application.**  
31 **The motion was seconded and carried 4/0.**

32  
33 **Carlton McFayden, Jr.**

34  
35 Mr. McFayden was present.

36  
37 Ms. Van Der Heyden provided an overview of the applicant's application. She stated that his  
38 application had been presented to the board at the previous board meeting due to irregularities in  
39 the educational submittals. The board had ordered the applicant to appear before the board within  
40 the next two board meetings.

41  
42 Mr. McFayden stated that he had not received his associate's degree.

43  
44 Ms. Norcia suggested that Mr. McFayden should complete his associate's degree.

45  
46 Ms. Van Der Heyden stated that Mr. McFayden did not qualify for the technologist application;  
47 therefore, he would be allowed to withdraw his application if he chose to do so.

48  
49 Mr. McFayden withdrew his application.

1 **Dr. Bertholf moved to accept Mr. McFayden's request to withdraw his application. The**  
2 **motion was seconded and carried 4/0.**

3  
4 **Sharon Ryan**

5  
6 Ms. Ryan was present.

7  
8 Ms. Van Der Heyden provided an overview of the application, stating she had concerns about the  
9 applicant's experience.

10  
11 Discussion ensued.

12  
13 **Dr. Bertholf moved to approve Ms. Ryan's application as a Technologist (microbiology). The**  
14 **motion was seconded and carried 4/0.**

15  
16 **Trainee:**

17  
18 **Ruth M. Oquendo**

19  
20 Ms. Oquendo was present.

21  
22 Ms. Van Der Heyden provided an overview of the application and stated that the applicant had  
23 answered "yes" to question #9b.

24  
25 Discussion ensued.

26  
27 **Dr. Bertholf moved to approve Ms. Oquendo's application as a Trainee (histology). The**  
28 **motion was seconded and carried 4/0.**

29  
30 The board recessed at 10:45 a.m.

31  
32 The board reconvened at 10:56 a.m.

33  
34 **No Appearance Required:**

35  
36 **Technologists:**

37  
38 **Tamara Hylton**

39  
40 Ms. Hylton was present.

41  
42 Dr. Bertholf provided an overview of the applicant's application, stating he had concerns about  
43 the educational qualifications.

44  
45 Ms. Hylton stated that she met the requirements to take the AMT examination and thought that  
46 she did not have to meet the board's licensure requirement for 90 semester hours of college  
47 credits.

48  
49 Discussion ensued.

1 Ms. Van Der Heyden stated that Ms. Hylton did not qualify for licensure; therefore, she would be  
2 allowed to withdraw her application if she chose to do so.

3  
4 Ms. Hylton withdrew her application.

5  
6 **Dr. Bertholf moved to accept Ms. Hylton's request to withdraw her application. The**  
7 **motion was seconded and carried 4/0.**

8  
9 **Liang Zhang Nichols**

10  
11 Ms. Nichols was present.

12  
13 Ms. Van Der Heyden provided an overview of the applicant's application. She indicated that the  
14 application had appeared on the agenda due to the issue related to CTAE program previously  
15 discussed by the board today.

16  
17 Discussion ensued.

18  
19 **Dr. Bertholf moved to approve Ms. Nichols application for Technologist (Microbiology,**  
20 **Serology, Clinical Chemistry, Hematology and Immunohematology) contingent upon**  
21 **receipt of the trainee application and appropriate fees. The motion was seconded and**  
22 **carried 4/0.**

23  
24 Ms. McPadden of the CTAE program stated that the program would ensure that all trainee  
25 applications and appropriate fees were submitted to the board office.

26  
27 **Supervisors:**

28  
29 **Carol Kane**

30  
31 Ms. Kane was present.

32  
33 Ms. Van Der Heyden provided an overview of the application, stating concerns with the  
34 educational qualifications.

35  
36 Discussion ensued.

37  
38 Ms. Van Der Heyden stated that Ms. Kane did not qualify for licensure; therefore, she would be  
39 allowed to withdraw her application if she chose to do so.

40  
41 Ms. Kane withdrew her application.

42  
43 **Dr. Bertholf moved to accept Ms. Kane's request to withdrawal of her application. The**  
44 **motion was seconded and carried 4/0.**

45  
46 **Ki H. McCoy**

47  
48 Ms. McCoy was present.

49  
50 Dr. Bertholf provided an overview of the applicant's application, stating concerns with the  
51 experience qualifications and the possibility of unlicensed activity.

1  
2 Ms. McCoy asked to modify her application as a supervisor, to reflect her decision to apply only  
3 for microbiology, serology/immunology and molecular pathology.  
4

5 Ms. Loucks suggested that the board could modify the application by having the applicant  
6 resubmit the first page of the application to reflect Ms. McCoy's request.  
7

8 **Ms. Norcia moved to approve Ms. McCoy's amended application contingent upon**  
9 **resubmission of the first page of the application reflecting her decision to apply for**  
10 **Supervisor in the areas of microbiology, serology/immunology and molecular pathology.**  
11 **The motion was seconded and carried 4/0.**  
12

13 **Thomas Scott**  
14

15 Mr. Scott was present.  
16

17 Dr. Bertholf provided an overview of Mr. Scott's application.  
18

19 Discussion ensued.  
20

21 Mr. Scott stated that he would submit an additional transcript from Indian River State College to  
22 satisfy the board's concerns about the lack of educational qualification for licensure.  
23

24 **Ms. Norcia moved to approve Mr. Scott's application contingent upon receipt of the college**  
25 **transcript of three hours of appropriate college science credit to be reviewed by Ms. Van**  
26 **Der Heyden. The transcripts must be received in the board office within three months from**  
27 **the filing of the Final Order. The motion was seconded and carried 4/0.**  
28

29 **Dennis Warner**  
30

31 Mr. Warner was present.  
32

33 Ms. Van Der Heyden provided an overview of Mr. Warner's application, stating that she had  
34 questioned his educational qualifications.  
35

36 Discussion ensued.  
37

38 Ms. Van Der Heyden stated that Mr. Warner did not qualify for licensure; therefore, he would be  
39 allowed to withdraw his application if he chose to do so.  
40

41 Mr. Warner withdrew his application.  
42

43 **Dr. Bertholf moved to accept Mr. Warner's request to withdraw his application. The**  
44 **motion was seconded and carried 4/0.**  
45

46 **Technicians:**  
47

48 **Ashlee Murphy**  
49

50 Ms. Murphy was present.  
51

1 Ms. Van Der Heyden provided an overview of the applicant's application.

2  
3 **Dr. Bertholf moved to approve Ms. Murphy's application as a Technician (Generalist)**  
4 **contingent upon receipt of the trainee application and appropriate fees. The motion was**  
5 **seconded and carried 4/0.**

6  
7 **Lindsay Shore**

8  
9 Ms. Shore was present.

10  
11 Ms. Van Der Heyden provided an overview of the applicant's application.

12  
13 **Ms. Van Der Heyden moved to approve Ms. Shore's application as a Technician**  
14 **(Generalist) contingent upon receipt of the trainee application and appropriate fees. The**  
15 **motion was seconded and carried 4/0.**

16  
17 **Trainee:**

18  
19 **Patrick Oates**

20  
21 Mr. Oates was present.

22  
23 Ms. Van Der Heyden provided an overview of the applicant's application, stating that Mr. Oates  
24 had responded "yes" to question 2 on the application.

25  
26 Discussion ensued.

27  
28 **Dr. Bertholf moved to approve Mr. Oates' trainee application. The motion was seconded**  
29 **and carried 4/0.**

30  
31 **Technologists: (Continued)**

32  
33 **Jameika Oldham-Wray**

34  
35 Ms. Oldham-Wray was not present.

36  
37 Ms. Van Der Heyden provided an overview of the applicant's application and stated concerns she  
38 had with the educational qualifications.

39  
40 Discussion ensued.

41  
42 **Dr. Bertholf moved to allow the board staff to contact Ms. Oldham-Wray providing her the**  
43 **opportunity to withdraw her application by April 16, 2012. Failure to withdraw her**  
44 **application would result in the board issuing a Notice of Intent to Deny the application. The**  
45 **motion was seconded and carried 4/0.**

46  
47 **Thu Pham**

48  
49 Ms. Pham was not present.

1 Ms. Van Der Heyden provided an overview of the applicant's application, stating concerns with  
2 the educational qualifications.

3  
4 Discussion ensued.

5  
6 **Dr. Bertholf moved to approve Ms. Pham's application as a Technologist (Cytogenetics).**  
7 **The motion was seconded and carried 4/0.**

8  
9 **NEXT MEETING DATE – May 11<sup>th</sup> – Orlando**

10  
11 **ADJOURNMENT**

12  
13 The meeting was adjourned at 12:55 p.m.