

**FLORIDA | Board of Clinical Laboratory Personnel**

June 10, 2016

Teleconference  
Department of Health  
4042 Bald Cypress Way  
Tallahassee, FL 32399-3257



Carleen P. Van Siclen, MS, MLS (ASCP)  
*Chair*

Linda Valdes, MS, MT (ASCP)  
*Vice-Chair*

Anthony B. Spivey, DBA  
*Executive Director*

**General Board Business started: 9:00a.m.**

- 1  
2 I. The meeting was called to order by Ms. Van Siclen, Chair, at approximately 9:00 a.m. Those present for all or part of the  
3 meeting included the following:  
4

5 **MEMBERS PRESENT:**

6 Carleen Van Siclen, MSHA, MLS (ASCP), Chair  
7 Linda Valdes, MS, MT (ASCP), Vice Chair  
8 Beatriz Montoya, MBA, DMD, BSMT, AMT  
9 Steven Shelfer, MT (ASCP)  
10 Yvette McCarter, Ph.D.  
11 Michele Morgan, DBA  
12

**STAFF PRESENT:**

Anthony B. Spivey, DBA, Executive Director  
Gail Curry, Program Operations Administrator  
Savada Knight, Regulatory Supervisor  
Kelly Woodard, Regulatory Specialist II  
Austin Fletcher, Regulatory Specialist II  
Keri Kilgore, Regulatory Specialist II

13 **BOARD COUNSEL:**

14 Deborah Loucks, Assistant Attorney General  
15 Office of Attorney General  
16

17 **COURTREPORTER:**

18 For the Record  
19 (850) 222-5491  
20

21 *Please note the minutes reflect the actual order agenda items were discussed and may differ from the agenda outline.*  
22 *AUDIO from this meeting can be found online: <http://floridasclinicallabs.gov/>*  
23

24 **General Board Business ended at 9:04 a.m.**

25 **Section II started at 9:04 a.m.**  
26

27 **II. APPROVAL OF PREVIOUS MEETING'S MINUTES OF THE BOARD OF CLINICAL LABORATORY**  
28 **PERSONNEL:**  
29

30 Minutes of the March 4, 2016 General Business Meeting were reviewed.

31 Pg 5. Ms. Valdes stated that her name was misspelled 2 times.  
32

33 **Action taken:** Motion to accept the minutes, with corrections, was made by Ms. Van Siclen. Seconded by Ms. Valdes.

34 Vote: 6 yeas / 0 opposed; motion carried  
35

36 **III. PETITIONS:**  
37

38 a. Declaratory Statements –  
39

40 i. ~~Martha T. Hustek~~ Removed from agenda  
41

42 ii. ~~Sarah Province~~ Removed from agenda  
43  
44

45 These were pulled and put on next agenda.  
46

47 b. Variance/Waiver –

- i. Bassam Abomoelak, Ph.D.

Present and not represented by council. Asking to waive the 3 years training experience.

**Discussion:** It was stated that at this time there is no application on file at this time. The Information provided was reviewed and determined that he has the microbiology but not all of the required experience.

**Action taken:** Motion to accept the microbiology experience was made by Ms. Van Siclen.

Seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

**Action taken:** Motion to accept the waiver for 1 year was made by Ms. Van Siclen and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

- ii. Christina Marie Ferguson

Present and not represented by council. Request to accept coursework completed through the Air Force for 8 hours of biological sciences and 8 hours of chemical sciences.

**Discussion:** Military hours do not show the education requirements needed for 8 hours of biological Sciences and 8 hours of chemical sciences. She will need to take these courses to be able to be licensed in Florida.

**Action taken:** Motion to deny the waiver was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

- iii. Benjamin Witten

Present. Request waive Rule 64B3-5.003(3)(a) Option 1, Fl. Admin. Code. Would like to have the 3 years training/experience waived.

**Discussion:** Mr. Witten explained his experience and training. A discussion among the board members relating to the documents provided did not show that Mr. Witten had the training/experience required.

**Action taken:** Motion to deny the 3 year training/experience was made by Ms. Morgan and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

#### IV. PETITIONS WITH APPLICATIONS

- a. Supervisor –

- i. Sherri Lynn Sterling

Present without council. Wants to grant petition based on experience.

**Discussion:** Board reviewed her documents including transcripts.

**Action taken:** Motion to accept the petition was made by Ms. Van Siclen and seconded by Mr. Shelfer.

Vote: 6 yeas / 0 opposed; motion carried

**Action taken:** Motion to approve the application was made by Mr. Shelfer and

seconded by Dr. McCarter.  
Vote: 6 yeas / 0 opposed; motion carried

#### ADDENDUM

ii. Nicadia Lourdes Gilles

Present without council. Filing a variance to have Molecular Pathology added at the Supervisor level with her MLS9ASCP) certification.

**Discussion:** Allow her to add Molecular Pathology.

**Action taken:** Motion to accept the variance was made by Ms. Van Siclen and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

**Action taken:** Motion to approve the application was made by Ms. Van Siclen and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

Board staff member, Savada Knight, asked if board staff can approve the Molecular Pathology for all Supervisors. The Board members agreed that they can.

#### AGENDA

b. Technologist –

i. Steve Charles

Present. Mr. Charles is asking for a variance for the training/experience in Molecular Diagnostics. Mr. Charles wanted to thank Austin Fletcher for his excellent assistance.

**Discussion:** Board reviewed his documents including transcripts. He does hold a temporary license in Molecular Pathology. Review of documents showed he did not have enough training/experience to waive the exam. He was asked if he would like to withdraw his application.

**Action taken:** A motion to deny the waiver of training was made by Ms. Van Siclen and seconded by Ms. Morgan.

Vote: 6 yeas / 0 opposed; motion carried

**Action taken:** **Action taken:** A motion to accept the withdrawal was made by Ms. Van Siclen and seconded by Ms. Morgan.

Vote: 6 yeas / 0 opposed; motion carried

#### ADDENDUM

c. Director –

i. Robert David Williams

Present. Mr. Williams is requesting a waiver of the examination requirements.

**Discussion:** He does have an exam scheduled. Instead of being denied he will

1 withdraw his request.

2 **Action taken:** A motion to approve the temporary license was made by Ms. Van Siclen  
3 and seconded by Ms. Valdes.

4 Vote: 6 yeas / 0 opposed; motion carried

5  
6 AGENDA

7  
8  
9 **V. APPLICANTS PRESENTED FOR BOARD REVIEW:**

10  
11 a. Technician –

12  
13 i. Jacob Christian Briner Was not present and not represented by council.

14  
15 **Action taken:** A motion to accept the application was made by Ms. Van Sicler  
16 and seconded by Mr. Shelfer.

17 Vote: 6 yeas / 0 opposed; motion carried

18  
19 ii. Alla Kazy (tabled from March 4, 2016 agenda) Present without council.  
20 Seeking a license in Microbiology and Immunohematology.

21  
22 **Discussion:** She was asked how long she has held a license. Answer: Since 2012 in  
23 Clinical Chemistry,  
24 Hematology, Serology, and Molecular Pathology.

25  
26 **Action taken:** A motion to accept the application was made by Ms. Valdes  
27 and seconded by Mr. Shelfer.

28 Vote: 5 yeas / 0 opposed; motion carried

29 Ms. Van Siclen was recused

30  
31 f. Trainee – (Taken out of order)

32 i. Claudine Etienne

33 Present with council, Mark Hardman

34 Ms. Etienne answered “Yes” to Question #9.b. of her application regarding she  
35 had Licensure Actions. Mr. Hardman indicated that she answered this question in  
36 error and she has a formal hearing set for June 7, 2016.

37  
38 **Discussion:** Discussion was held between the attorney and Board Members relating to the  
39 action taken against Ms. Etienne. Members were satisfied with the outcome.

40  
41 **Action taken:** A motion to accept the trainee application was made by Ms. Morgan  
42 and seconded by Ms. Van Siclen.

43 Vote: 6 yeas / 0 opposed; motion carried

b. Technologist –

i. Victor Manuel Corrales

Present without council.

Mr. Corrales is requesting an evaluation if his course work. He would like to know if he meets the requirements for Specialty in Chemistry using his Military training.

**Discussion:** Deborah explained how the military training doesn't meet the requirements.

**Action taken:** A motion to accept the withdrawal was made by Ms. Van Siclen and seconded by Ms. Morgan.

Vote: 6 yeas / 0 opposed; motion carried

ii. Peter Shaun Diez, Ph.D

Present. To determine if he meets the training/experience requirement.

Dr. Diez explained his work experience.

**Discussion:** Deborah explained how training doesn't meet the requirements. Ms.

Van Siclen suggested that he seek out a lab to gain work experience. He was given the option to withdraw his application.

**Action taken:** A motion to accept the withdrawal was made by Ms. Van Siclen and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

iii. Frances E. Garth

Not present.

**Discussion:** Discussion ensued.

**Action taken:** A motion to accept the withdrawal was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

iv. Nicole Janice Jackson

Present. Explained work experience.

**Discussion:** There was some concerns that she is working without being licensed. Ms. Jackson asked if her supervisor could get approved as a training program to train her. She was given the information to check. Ms. Loucks explained her option to withdraw her application and reapply at a later time.

**Action taken:** A motion to accept the withdrawal was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

v. Dyana Atifnabih Kolta

Present. Asking for Veterinary Medicine to be accepted for education.

**Discussion:** This has been discussed in the past. Will accept the Veterinary Medicine education.

**Action taken:** A motion to accept the Veterinary Medicine was made by Ms. Valdes and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

vi. Wendy Lu

Not Present. Asking that her transcripts be accepted for Clinical Laboratory Technologist in the specialty area of Andrology/Embryology.

**Discussion:** Discussion ensued.

**Action taken:** A motion to accept the transcripts for specialty in the area of Andrology/Embryology were made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

vii. James Edward Robinson

Not Present. Asking that her transcripts be accepted for Clinical Laboratory Technologist in the specialty area of Generalist.

**Discussion:** Discussion ensued.

**Action taken:** A motion to accept the transcripts for specialty in the area of Generalist was made by Ms. Van Siclen and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

## **ADDENDUM**

### **b. Technologist -**

#### **viii. Bazil Uriah Walker**

Present. Waiver of training/education. Thanked Savada Knight and Kelly Woodard for their assistance.

**Discussion:** Not currently licensed in the areas of Microbiology and Serology. Experience not acceptable for licensure as Adventura Hospital is not an approved training program. He does have a Bachelor's and is Nationally certified.

**Action taken:** A motion to accept the application was made by Ms. Van Siclen and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

#### **ix. Ranjini Valiathan**

Present. Applied for licensure as a Clinical Laboratory Technologist in speciality area of Serology/Immunology. Ms. Valiathan explained her experience.

Call dropped

## **AGENDA**

### **c. Public Health Technician –**

#### **i. Daria Olivia Sims**

Present. Transcript was reviewed for education requirements.

**Discussion:** N/A

**Action taken:** A motion to accept her application was made by Ms. Van Siclen and seconded by Mr. Shelfer.

Vote: 6 yeas / 0 opposed; motion carried



## ADDENDUM

b. Technologist –

ix. Ranjini Valiathan

Called back into conference call

Present. Applied for licensure as a Clinical Laboratory Technologist in speciality area of Serology/Immunology. Ms. Valiathan explained her experience.

**Discussion:** Deborah Loucks explained that Ms. Valiathan isn't licensed in Florida therefore she cannot have her experience accepted. She was given the option to withdraw her application and apply at a later date.

**Action taken:** A motion to accept the withdrawal of her application was made by Ms. Van Siclen and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

## AGENDA

d. Supervisor –

i. Shannon Kaye Murphy

Present. Waiver of training/education requirements for Clinical Laboratory Personnel Supervisor in the specially areas of Generalist.

**Discussion:** She still needs 5 credit hours in Academic Sciences. Will approve with understanding that she will get these hours within 1 year.

**Action taken:** A motion to accept her application contingent upon her receiving the 5 hours. Credit within 1 year was made by Ms. Morgan and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

## ADDENDUM

xi. Justin P. Berkhousen

Present. Waiver of training/experience.

**Discussion:** Mr. Shelfer explained the difference between Laboratory Assistant and Clinical Laboratory Assistant.

**Action taken:** A motion to accept his withdrawal of his application was made by Ms. Van Siclen and seconded by Ms. Valdes.

Vote: 6 yeas / 0 opposed; motion carried

1 **AGENDA**

2  
3 e. Director –

4  
5 i. Mary Catherine Phelan

6 Present. Waiver of Training/education for licensure as a Clinical Laboratory Director  
7 in the specialty area of Cytogenetics.

8  
9  
10  
11 **Discussion:** Transcripts from Virginia Commonwealth University was good  
12 for education.

13  
14  
15 **Action taken:** A motion to accept the application was made by Ms. Van Siclen and  
16 seconded by Ms. Valdes.

17  
18 Vote: 6 yeas / 0 opposed; motion carried

19  
20 a. Technician-

iii. Jacob Briner

Not present. Requesting waiver of

**Discussion:** Criminal history was reviewed.

**Action taken:** A motion to accept the application was made by Ms. Van Siclen and  
seconded by Mr. Shelfer.

Vote: 6 yeas / 0 opposed; motion carried

b. Technologist –

iii. Frances E. Garth (taken out of order)

Not present. Mr. Garth is looking for approval for application pending review of his  
disciplinary history.

Not present. Mr. Garth is looking for approval for application pending review of his  
disciplinary history.

vi. Wendy Lu (taken out of order)

Not present. Ms. Lu is asking for waiver of training/education in the area  
of Andrology and Embryology.

**Discussion:** Documents for education were reviewed.

**Action taken:** A motion to accept the training/education was made by  
Ms. Van Siclen and seconded by Ms. Morgan.

Vote: 6 yeas / 0 opposed; motion carried

vii. James Robinson

Not present. Mr. Robinson is asking for waiver of training/education in the area of Generalist.

**Discussion:** Documents for education were reviewed.

**Action taken:** A motion to accept the training/education was made by Ms. Van Siclen and seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

## ADDENDUM

b. Technologist-

x. Alfredo Hernandez-Perera

Not present. Mr. Hernandez-Perera is asking for approval of training/education in the area of Clinical Chemistry.

**Discussion:** Documents for education were reviewed.

**Action taken:** A motion to accept the training/education was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

d. Supervisor-

xii. John Hivner, Jr.

Not present. Did email to say he would be unable to attend. Mr. Hivner is asking for approval of training/education in the area Generalist.

**Discussion:** Documents for education were reviewed.

**Action taken:** A motion to deny the training/education was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

**Action taken:** A motion to amend the motion to give Mr. Hivner 15 days from the date of notice to withdraw his application was made by Ms. Van Siclen and seconded by Ms. Montoya.

Vote: 6 yeas / 0 opposed; motion carried

## VI. RATIFICATION:

a. Licensure -

1 i. Clinical Laboratory Personnel

2  
3 **Action taken:** A motion to approve was made by Ms. Van Siclen and seconded by Ms. Montoya.  
4 Vote: 6 yeas / 0 opposed; motion carried  
5

6 ii. Clinical Laboratory Personnel Trainees

7  
8 **Action taken:** A motion to approve was made by Ms. Van Siclen and seconded by Dr. McCarter.  
9 Vote: 6 yeas / 0 opposed; motion carried  
10

11 iii. Clinical Laboratory Personnel Training Program

12  
13 **Action taken:** A motion to approve was made by Ms. Van Siclen and seconded by Mr. Shelfer.  
14 Vote: 6 yeas / 0 opposed; motion carried  
15

16 b. Continuing Education -

17  
18 i. CE Providers and Courses Approved by CE  
19 Committee Chair  
20

21 **Action taken:** A motion to approve was made by Ms. Valdes and seconded by Mr. Shelfer.  
22 Vote: 6 yeas / 0 opposed; motion carried  
23

24 ii. CE Providers and Courses Approved by Board Staff

25  
26 **Action taken:** A motion to approve was made by Ms. Van Siclen and seconded by Mr. Shelfer.  
27 Vote: 6 yeas / 0 opposed; motion carried  
28

29 **VII. PROSECUTION REPORT:**

30 Nothing to report  
31

32 **VIII. BOARD COUNSEL REPORT:**

33  
34 a. Rules Status – May 2016

35 Ms. Guillemette presented the rules report that was included in the agenda materials.  
36  
37

38 b. Rule 64B3-6.002, F.A.C. – Documentation for Licensure

39  
40 **ACTION:** Motion to move forward with rulemaking was made by Ms. Van Siclen seconded  
41 by Dr. McCarter. Vote: 6 yeas / 0 opposed; motion carried  
42

43 c. Rule 64B3-11.001, F.A.C. – Continuing Education

44  
45 **ACTION:** Motion to approve Continuing education was made by Ms. Van Siclen seconded  
46 by Ms. Valdes. Vote: 6 yeas / 0 opposed; motion carried  
47

1 d. Rule 64B3-6.001, F.A.C. – Manner of Application

2  
3 **ACTION:** Motion to approve the Manner of Application was made by  
4 Ms. Van Siclen seconded by Dr. McCarter. Vote: 6 yeas / 0 opposed; motion carried

5  
6 i. Adding Specialty Application

7 **ACTION:** Motion to move that the approved revisions to the rules would not  
8 require preparation of a SERC by Ms. Van Siclen seconded by Ms. McCarter.  
9 Vote: 6 yeas / 0 opposed; motion carried

10  
11 ii. Rule 64B3-3.001, F.A.C.

12 **ACTION:** Motion to move that the approved revisions to the rules would not  
13 require preparation of a SERC by Ms. Van Siclen seconded by Ms. McCarter.  
14 Vote: 6 yeas / 0 opposed; motion carried

15  
16 1. Training Program Application

17 **ACTION:** Motion to approve the Manner of Application was made by  
18 Ms. Van Siclen seconded by Dr. McCarter.  
19 Vote: 6 yeas / 0 opposed; motion carried

20 Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory  
21 Costs questions.

22  
23 **ACTION:** Motion to move that the approved revisions to the rules would not  
24 require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.  
25 Vote: 6 yeas / 0 opposed; motion carried

26  
27 iii. Rule 64B3-4.001, F.A.C.

28 1. Trainee Registration Application

29 **ACTION:** Motion to approve the Manner of Application was made by  
30 Ms. Van Siclen seconded by Dr. McCarter.  
31 Vote: 6 yeas / 0 opposed; motion carried

32  
33 Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory  
34 Costs questions.

35  
36 **ACTION:** Motion to move that the approved revisions to the rules would not  
37 require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.  
38 Vote: 6 yeas / 0 opposed; motion carried  
39

iv. Rule 64B3-5.008, F.A.C.

1. Public Health Laboratory Personnel Application

**ACTION:** Motion to approve the Manner of Application was made by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory Costs questions.

**ACTION:** Motion to move that the approved revisions to the rules would not require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

v. Rule 64B3-5.002, F.A.C.

1. Supervisor Application

**ACTION:** Motion to approve the Manner of Application was made by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory Costs questions.

**ACTION:** Motion to move that the approved revisions to the rules would not require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

vi. Rule 64B3-5.003, F.A.C.

1. Technologist Application

**ACTION:** Motion to approve the Manner of Application was made by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory Costs questions.

**ACTION:** Motion to move that the approved revisions to the rules would not require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

vii. Rule 64B3-5.004, F.A.C.

1. Technician Application

**ACTION:** Motion to approve the Manner of Application was made by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory Costs questions.

**ACTION:** Motion to move that the approved revisions to the rules would not require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

viii. Rule 64B3-5.007, F.A.C.

1. Director Application

**ACTION:** Motion to approve the Manner of Application was made by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

Deborah Loucks, Board Council, asked the Statement of Estimated Regulatory Costs questions.

**ACTION:** Motion to move that the approved revisions to the rules would not require preparation of a SERC by Ms. Van Siclen seconded by Dr. McCarter.

Vote: 6 yeas / 0 opposed; motion carried

**IX. CHAIR/VICE CHAIR REPORT:**

a. Future Agenda Items

Look at 64B3-5.003(f) Address

Veterinary Medicine language, will be done for review at the next meeting.

**X. EXECUTIVE DIRECTOR'S REPORT:**

a. Draft Anti-Trust Letter – From Podiatry Board

The letter for the Board of Podiatry will be sent to Anthony Spivey for his information. Ms. Van Siclen will work on a draft for presentation at the next Board meeting.

**XI. PUBLIC COMMENTS:**

None

**XII. OLD BUSINESS:**

None

**XIII. NEW BUSINESS:**

None

**XIV. COMMITTEE REPORTS:**

- a. **Budget – Dr. Morgan:** Nothing to report
- b. **Continuing Education – Ms. Valdes:** Nothing to report
- c. **Credentials – Ms. Van Siclen/Ms. Valdes:** Very busy, might look at reassigning committees
- d. **Disciplinary Compliance – Dr. Montoya:** Nothing to report
- e. **Examinations – Dr. Montoya:** Nothing to report
- f. **Healthiest Weight – Ms. Valdes:** Nothing to report
- g. **Legislation – Dr. Montoya:** Nothing to report
- h. **Probable Cause - Dr. Morgan:** Nothing to report
- i. **Stats:** Dr. Morgan directed the board's attention to the Probable Cause statistics report found in the agenda materials on page 536.
- i. **Professional Associations – Mr. Shelfer:** Nothing to report
- j. **Rules – Ms. Van Siclen:** Nothing to report
- k. **Training Program – Mr. Shelfer:** Nothing to report
- l. **Unlicensed Activity – Ms. Valdes:** Nothing to report

Dr. McCarter will assist with Credentials for the Director's and also help with the Legislation.

**XV. NEXT MEETING DATE –**

- a. August 19, 2016 – Orlando (if there is discipline on the agenda, otherwise this will be a teleconference)Dr. Spivey shared information that the next meeting will be done using the IViewer system. Paper will no longer be available.

**XVI. 2017 PROPOSED MEETING DATES:**

- a. March 10, 2017 – Orlando  
Good Date
- b. June 2, 2017 – Conference Call  
Good Date
- c. September 22 – Orlando



- 1                   Conflict with date  
2           d.   December 8 – Conference Call  
3                   Conflict with date

4  
5                   \*\*Due to conflicts the Board will look at the September and December dates at the next meeting.  
6

7  
8           **XVII.    ADJOURNMENT**  
9

10                   **ACTION:** The meeting was adjourned by Ms. Van Siclen.  
11

12                   **The meeting was adjourned at 2:47 p.m.**  
13  
14