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**DEPARTMENT OF HEALTH  
MEDICAL QUALITY ASSURANCE  
BOARD OF CLINICAL LABORATORY PERSONNEL**

**MINUTES  
GENERAL BUSINESS MEETING  
Meet Me Number (888) 670-3525**

**Telephone Conference Call  
September 4, 2012**

14 Agenda items are subject to being taken up at anytime during the meeting. Participants in this  
15 public meeting should be aware that these proceedings are being recorded and that an audio file  
16 of the meeting will be posted to the board's website.

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18 **CALL TO ORDER:**

19 Judy Norcia, Vice-Chair, called the meeting to order at 10:30 a.m. Those present for all or part of  
20 the meeting included the following:

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22 **BOARD MEMBERS:**

23 Judy Norcia, Vice-Chair  
24 Roger Bertholf, Ph.D.  
25 Michele Morgan

26  
27 **MEMBERS NOT PRESENT:**

28 Nilia Madan, excused absence  
29 Brenda Van Der Heyden, Chair, excused absence

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31 **BOARD STAFF:**

32 Bruce Deterding, Board Executive Director  
33 Jose A. Montalvan, Regulatory Supervisor  
34 Sherra Causey, Regulatory Specialist II

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36  
37 **BOARD COUNSEL:**

38 Deborah Loucks, Assistant Attorney General  
39 Office of Attorney General

40  
41 **APPLICANT PRESENTED FOR BOARD REVIEW – Richard Oost**

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43 Mr. Oost was present but was not represented by counsel.

44  
45 Ms. Norcia provided an overview of the application. She indicated that Mr. Oost had responded  
46 "Yes" to questions concerning applicant criminal history.

47  
48 Discussion ensued.  
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1 **Dr. Bertholf moved that the board draft a letter to the U.S. Department of Health and**  
2 **Human Services (HHS) indicating that Mr. Oost would qualify for a Technician license,**  
3 **contingent on an acceptable Physicians Resource Network (PRN) evaluation and any**  
4 **required participation in a PRN plan, if he were first removed from the HHS exclusion list.**  
5 **The motion was seconded and carried 3/0.**

6  
7 **Dr. Bertholf moved to accept Mr. Oost's request to withdraw his application for licensure.**  
8 **The motion was seconded and carried 3/0.**

9  
10 Ms. Loucks will be preparing the correspondence to be sent to HHS on Mr. Oost's behalf.

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13 **ADJOURNMENT**

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15 The meeting was adjourned at 11:00am  
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